



## ACOL\*

### ADDENDUM TO CLIENT APPLICATION

This Addendum to Client Application, when completed in duplicate, signed by the Client and accepted by Unisys Canada Inc. ("Unisys"), shall constitute an amendment to the Client Application accepted by Unisys on behalf of the Applicable Province(s)/Territory(ies) on \_\_\_\_\_, for the additional Database(s) selected by the Client below ("Database(s)"), providing for electronic access to said Databases(s) ("ACOL Service") in accordance with the Terms and Conditions, Product Description(s) and Financial Agreement appended to the Client Application, and the Product Description(s) appended to this Addendum to Client Application.

Client ACOL Account \_\_\_\_\_

Client Name (please print) \_\_\_\_\_

Address

Number / Room / Floor

Civic Number

Street

City

Province/Territory

Postal Code

Phone

( )

Fax

( )

The following Database(s) are currently offered under the ACOL Service. Please select the additional Database(s) for which this Addendum to Client Application is being completed.

#### Personal Property Registry Database(s) Selected

- New Brunswick (NB)
- Newfoundland and Labrador (NL)
- Nova Scotia (NS)
- Prince Edward Island (PE)
- Northwest Territories (NT)
- Nunavut (NU)
- Yukon (YT)

\* ACOL and Atlantic Canada On-Line are registered official marks of the Provinces of New Brunswick, Newfoundland and Labrador, Nova Scotia and Prince Edward Island.

**USERS**

User IDs are granted to those persons in your organization who will perform functions in the ACOL Service on the organization’s behalf.

Each User created:

- Will be set up with Client Account Administration access privileges.
- May be set up with access privileges to the PPR Database(s).

Table 1 below describes the Client Account Administration Access Privileges. Table 2 below describes the PPR Database(s) Access Privileges. See ACOL Access Privileges for more information.

Table 1: Client Account Administration Access Privileges

<b>Client Account Administration</b>	<b>Basic</b>	<b>Contact</b>	<b>Prime</b>
Retrieve Reports	●	●	●
Change Password	●	●	●
User Information	●	●	●
Change Another User’s Password		● (for Basic)	● (for Basic and Contact)
Account Status		●	●
Account Statement		●	●
Electronic Cheque (Authorized via the ACOL Financial Agreement)	●	●	●

Table 2: PPR Database(s) Access Privileges

<b>PPR Database(s) Capabilities</b>	<b>PPR Searcher</b>	<b>PPR Registrant</b>	<b>PPR Secured Party Number Administrator</b>	<b>PPR Administrative User (1 user per Client Account)</b>	<b>PPR Batch Submitter</b>
Search	●	●		●	
Register		●		●	
PPR Administration					
List and view Secured Party Number Information		●	●	●	
Create and Update Secured Party Number Information			●	●	
List and View PPR Client Information		●		●	
Create and Update PPR Client Information				●	
Global Change Registration				●	
Submit a Batch File					●

Determine the list of people from your organization that should be authorized to receive new user ID(s).

\_\_\_\_\_ **No Change From Current Users**

\_\_\_\_\_ **New Users (Described below)**

Then, in the table below, for each new person:

- List their name under either Basic, Contact, or Prime User.
  - Select the PPR Database(s) Access Privileges required.
- Note: One, and only one, user must be designated the PPR Administrative User.

Name	Client Account Administration Access Privilege			PPR Database(s) Access Privileges				
	Basic	Contact	Prime	PPR Searcher	PPR Registrant	Secured Party Number Administrator	PPR Administrative User	PPR Batch Submitter
<b>PPR Administrative User (1 user per Client Account)</b>								
							X	
<b>Other Users</b>								

**Sign where indicated and forward in duplicate to:**

Unisys Canada Inc.  
 350-7105 Chebucto Road  
 Halifax, NS B3L 4W8  
 Phone: 1-855-324-2265  
 Fax: 1-902-422-1675

The information provided by the Client pursuant to this Addendum to Client Application may be used by Unisys and the Applicable Province(s)/Territory(ies) solely for the purpose(s) for which it was provided. Unisys and the Applicable Province(s)/Territory(ies) shall not otherwise disclose the information to any other party or use it for any other purpose(s).

**Authorized Client Signature**

**Accepted on behalf of the Province(s)/Territory(ies) of the Client selected Database(s)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date