

USERS

User IDs are granted to those persons in your organization who will perform functions in the ACOL Service on the organization's behalf.

Each User created:

- Will be set up with Client Account Administration access privileges.
- May be set up with access privileges to the PPR Database(s).

Table 1 below describes the Client Account Administration Access Privileges. Table 2 below describes the PPR Database(s) Access Privileges. See ACOL Access Privileges for more information.

Table 1: Client Account Administration Access Privileges

Client Account Administration	Basic	Contact	Prime
Retrieve Reports	●	●	●
Change Password	●	●	●
User Information	●	●	●
Email Domains Allowed and User List		●	●
Change Another User's Password		● (for Basic)	● (for Basic and Contact)
Account Status		●	●
Account Statement		●	●
Electronic Cheque (Authorized via the ACOL Financial Agreement)	●	●	●

Table 2: PPR Database(s) Access Privileges

PPR Database(s) Capabilities	PPR Searcher	PPR Registrant	PPR Secured Party Number Administrator	PPR Administrative User (1 user per Client Account)	PPR Batch Submitter
Search	●	●		●	
Register		●		●	
PPR Administration					
List and view Secured Party Number Information		●	●	●	
Create and Update Secured Party Number Information			●	●	
List and View PPR Client Information		●		●	
Create and Update PPR Client Information				●	
Global Change Registration				●	
Submit a Batch File					●

Determine the list of people from your organization that should be authorized to receive new user ID(s).

___ **No Change From Current Users**

___ **New Users (Described below)**

Then, in the table below, for each new person:

- List their name under either Basic, Contact, or Prime User.
 - Select the PPR Database(s) Access Privileges required.
- Note: One, and only one, user must be designated the PPR Administrative User.

Name	Client Account Administration Access Privilege			PPR Database(s) Access Privileges				
	Basic	Contact	Prime	PPR Searcher	PPR Registrant	Secured Party Number Administrator	PPR Administrative User	PPR Batch Submitter
PPR Administrative User (1 user per Client Account)								
							X	
Other Users								

Sign where indicated and forward in duplicate to:

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The information provided by the Client pursuant to this Addendum to Client Application may be used by Unisys and the Applicable Province(s)/Territory(ies) solely for the purpose(s) for which it was provided. Unisys and the Applicable Province(s)/Territory(ies) shall not otherwise disclose the information to any other party or use it for any other purpose(s).

Authorized Client Signature

Accepted on behalf of the Province(s)/Territory(ies) of the Client selected Database(s)

Date

Date