



# PERSONAL PROPERTY REGISTRY

## REQUEST TO AMEND SP ADMINISTRATIVE USER ID / SP NUMBERS

<b>SECTION 1</b>	<b>TO BE COMPLETED BY ACOL CLIENTS</b>
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NAME OF INDIVIDUAL OR BUSINESS ACOL ACCOUNT	ACOL CLIENT ACCOUNT NO.	CLIENT ACCOUNT VWORD
PPR ADMINISTRATIVE USER - NAME	PPR ADMINISTRATIVE USER ID	

<b>SECTION 2</b>	<b>APPLICATION FOR AMENDMENT OF SECURED PARTY ADMINISTRATION</b>
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<b>SECTION A</b>	<b>TO BE COMPLETED IF CHANGING THE SECURED PARTY ADMINISTRATIVE USER ID</b>
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<b>CURRENT INFORMATION:</b> SECURED PARTY ADMINISTRATIVE USER ID	<b>NEW INFORMATION:</b> SECURED PARTY ADMINISTRATIVE USER ID		
SECURED PARTY ADMINISTRATIVE USER NAME AND ADDRESS	SECURED PARTY ADMINISTRATIVE USER NAME AND ADDRESS		
TELEPHONE	FACSIMILE	TELEPHONE	FACSIMILE
Signature of PPR Administrative User		Signature of PPR Administrative User of New Secured Party User ID (if different from current)	
Date		Date	

<b>SECTION B</b>	<b>TO BE COMPLETED IF AMENDING SECURED PARTY NUMBER</b>
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Activate  or De-activate

Secured Party Number: \_\_\_\_\_ for use in future registrations including global change of registrations.

Signature of PPR Administrative User \_\_\_\_\_ Date \_\_\_\_\_

<b>SECTION 3</b>	<b>FOR ACOL USE ONLY</b>
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Verification / Date Amended	Staff Name	Comments
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